

MAA SHAKUMBHARI UNIVERSITY
Saharanpur (U.P.)



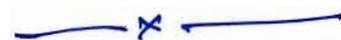
Common Minimum Syllabus for:
MASTER OF ARTS in SOCIAL WORK
(M.A. in Social Work)
(According to National Education Policy-2020)
(Effective from Academic Year 2024-25)

MINUTES OF THE MEETING OF BOARD OF STUDIES IN**M.A. in SOCIAL WORK**

A meeting of Board of Studies in MSW was held on 18: 09: 2024 in the committee room of the Maa Shakumbhari University, Punwarka, Saharanpur. The following members were present in the meeting;

S. No.	Name	Designation	Name of College/University
1	Prof. Yesh Pal Singh Topal	Convener	J V Jain College, Saharanpur
2	Prof. Ratna Trivedi	Member	ML & JNK Girls College, Saharanpur
3	Sh. Jitendra Singh	Member	Shri K K Jain (PG) College, Khatauli, (Muzaffarnagar)
4	Dr. Brij Bhushan	Member	Govt. Girls PG College, Kandhla, (Shamli)
5	Dr. Dinesh Kumar (Rtd.)	External Subject Expert	J V Jain College, Saharanpur
6	Prof. J. K. Pundir (Rtd.)	External Subject Expert	C C S University, Meerut
7	Prof. C. P. Singh (Rtd.)	External Subject Expert/Special invitee	Kurukshetra University, Kurukshetra

The agenda for the meeting approved: To prepare the Common Minimum Syllabus for M.A. in Social Work (MSW) for Maa Shakumbhari University, Saharanpur according to National Education Policy-2020 keeping in view the Program Outcomes.



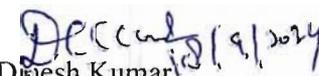
Prof. Ratna Trivedi
Member



Sh. Jitendra Kumar
Member



Dr. Brij Bhushan
Member



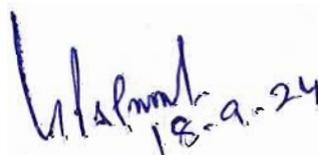
Dr. Dinesh Kumar
External Subject Expert



Prof. J. K. Pundir
External Subject Expert



Prof. C. P. Singh
External Subject Expert



Prof. Yesh Pal Singh Topal
Convener

VISION: By developing human resources for professional social work practice, strive for the creation of a just and equal society which ensures freedom from all forms of oppression and exploitation.

MISSION: To develop human resources for competent and effective professional social work practice, teaching and research with diverse range of individuals, groups and communities by using a framework of social justice and human rights focused on sustainable and participatory development.

PROGRAMME OBJECTIVES (POs):

- a) To impart education and training in professional social work to develop human resources for social welfare, development and allied fields, with competency of working at various levels of micro, meso & macro systems.
- b) To help students develop knowledge, skills, attitudes and values appropriate to the practice of social work profession.
- c) To enable student to develop creative thinking and ability to apply theoretical knowledge in the practice of social work.
- d) To facilitate interdisciplinary approach for better understanding and engagement with social problems, situations and issues of development.

Programme Outcomes (POs): The main purpose of the Programme in Social Work is to develop and disseminate knowledge, skills and values through education, field training and research necessary for promoting, maintaining and improving the functioning of individuals, families, groups, organizations and communities existing in the society. The program is strongly committed to a diverse learning environment, in which respect for dignity and worth of all human beings and understanding of diverse conditions would be practiced. It respects individual uniqueness and offers a professional program to build a foundation for practice with population groups, keeping the larger goal in mind. The values and ethics of professional social work practice, the theory guiding the profession, the skills that is necessary for practice and the ability to be engaged in lifelong learning.

First Year Program Specific Outcomes (PSOs)

1. They will be able to understand history and evolution of social work profession in India and the global sphere
2. Will develop insights into the origin and development of ideologies and approaches to social change
3. Will develop Skills to understand contemporary reality in its historical context.
4. Will understand the genesis and manifestation of social problems
5. Will also know the preventive and remedial measures for contemporary social problems and role of social work in addressing various social problems as well as psychological concepts and its relevance to Social Work

II Year Program Specific Outcomes (PSOs)

1. Able to demonstrate familiarity with Casework, Group work processes, tools and techniques and their application in Professional Social Work Practice.
2. Able to develop skills of Observation, Listening, Interviewing and Home Visits, Rapport Building, Resource Mobilization and Recording.
3. Able to develop skills of Facilitation, Analytical Thinking, Leadership Building, Programme Planning, Evaluation and using Programme Media in groups.
4. Able to understand the concept and importance of field work in Social Work education.
5. Able understand and develop self-awareness and orientation to field work.
6. Able to explore role of Social Worker in different settings and to develop skills in Field Work like observation, analysis and report writing.

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MSW I year (Semester I) Paper 1 (Theory)

Programme/Class: Certificate/MSW		Year: First	Semester: First
Subject: Social Work			
MSW101: Course Code: 07116 01		Course Title: Society and Contemporary Social Problems	
Course outcomes:			
<ul style="list-style-type: none"> ➤ To understand the concepts of society and its basic components. ➤ To develop insights into the origin & evolution of human society along with various social processes and the contemporary social problems. ➤ To develop Skills to understand contemporary reality in its historical context. 			
Credits: 5		Core	
Max. Marks: 25+75		Min. Passing Marks: 40	
Total No. of Lectures-Tutorials-Practical (in hours per week) L-5/w			
Units	Topic		No of Lectures
I	Society: Concept, definition and types, social groups (Types), association, institutions. Organization: social organization & dis-organization. Social Institutions: Family, Marriage and Kinship; their functioning and impact on life of individuals. Social processes: Associative & dis-associative.		15
II	Socialization: Concept & factors, role of family, peer group, neighbourhood, school, religion and social values in socialization. Social system: Concept, meaning, characteristics, elements and classification. Social stratification: Definition & types; Caste & Class, modern trends of caste system in India.		15
III	Culture & civilization: Meaning, definition, elements and functions of culture, difference between culture and civilization. Cultural change and acculturation Social change: meaning, nature, causes and a brief orientation to theories of social change. Social Control: Meaning need and means of social control.		15
IV	Social problems: Concept, methods of study, various approaches, causation and remedies. Major social problems: Causes & extent of poverty, communal tension, cybercrime, drug addiction & alcoholism, role of social worker.		15
V	Current Social Problems: Domestic violence, regionalism, child abuse & trafficking, role of social worker.		15
Suggested Readings:			
<ol style="list-style-type: none"> 1. Ahuja Ram, 1995: Indian Social System, New Delhi, Rawat. 2. Ahuja Ram, 1997: Social Problem in India, New Delhi, Rawat 3. Andre Beteille, 1969: Caste: Old and New, Delhi, Asia Publishing House 4. Bottomore, T.B., 1972: Sociology - A Guide to Problems and Literature, New Delhi, Allen & Unwin. 5. David G. Mandelbaum: 1970 Society in India (Volume I & II), Bombay, Popular Prakashan. 6. Davis, Kingsley, 1973. Human Society, New Delhi, Surjeet Publications. 7. G.S. Ghurye, 1969: Caste and Race in India. Bombay, Popular Prakashan 8. Harlambos, M., 1998: Sociology: Themes and Perspectives, New Delhi, OUP 9. Inkeles, Alex. 1987: What is sociology? New Delhi, Prentice-Hall of India. 10. Karve, Irawati, 1961: Hindu Society: An Interpretation, Poona, Deccan College. 11. Smelser, Neil J. 1993: Sociology, New Delhi, Prentice-Hall of India Private Limited. 12. Uberoi, Patricia, 1993: Family, Kinship and Marriage in India, New Delhi, OUP. 13. M.N. Srinivas, 1977: Caste in Modern India and Other Essays, Bombay, Asia Publishing House. 			
Suggested Continuous Evaluation Methods:			
A) Semester End Examination: 75marks B). Internal Assessment: 25marks (Sessionals-10, Assignment/Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations			
Suggested equivalent online courses: http://mssw.in/			

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MSW I Year (Semester I) Paper -2 (Theory)

Programme/Class: Certificate/MSW	Year: First	Semester: First
Subject: Social Work		
MSW102: Course Code: 0711602	Course Title: History & Philosophy of Social Work	
Course outcomes:		
<ul style="list-style-type: none"> ➤ To understand history and evolution of social work profession, both in India and the West. ➤ To develop insights into the origin and development of ideologies and approaches to social work. ➤ To develop Skills to understand contemporary reality in its historical context. 		
Credits: 5	Core	
Max. Marks: 25+75	Min. Passing Marks: 40	
Total No. of Lectures-Tutorials-Practical (in hours per week) L-5/w		
Units	Topic	No of Lectures
I	Social Work: Meaning, Concept & Scope, Relationship of Social Work with Social Reforms and Social Welfare	15
II	Development of Social Work: as a Profession; History and Emergence, Social Reform Movement in Modern India – Selected Examples	15
III	Social Work Philosophy: Principles, Objectives and Functions of Social Work	15
IV	Roles in Social Work: Values and Ethics in Social Work, Roles of Social Worker	15
V	Approaches in Social Work: Systems Approach, Radical Approach, Existential Approach, Integrated Approach, Gandhian Approach	15
<ol style="list-style-type: none"> 1. Berger, S. & Nehring, H. (Eds.), 2017: The history of social movements in global perspective. A Survey, Palgrave. 2. Davis, 1987: An Introduction to Social Work Theory, England, Wild Wood House. 3. Gore, M.S., 1965: Social Work and Social Work Education in India, Bombay, Asia. 4. Howe Siporin, M. (1975). Introduction to social work practice. New York: Macmillan Publishing Inc 5. Piccard-Betty, J, 1983: An Introduction to Social Work, Illinois, Dorsey Press. 6. Siporin, M. (1975). Introduction to social work practice. New York: Macmillan Publishing Inc 7. Siporin, M. (1975). Introduction to social work practice. New York: Macmillan Publishing Inc 8. Skidmore, A. A., Thackeray, M. G. & Farley O. W. (1997). Introduction to social work. Boston: Allyn & Baco. 		
Suggested Continuous Evaluation Methods: A) Semester End Examination:75marks B). Internal Assessment: 25marks (Sessionals-10, Assignment/Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations		
Suggested equivalent online courses: http://mssw.in/		

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MSW I Year (Semester I) Paper 3 (Theory)

Programme/Class: Certificate/MSW		Year: First	Semester: First
Subject: Social Work			
MSW103: Course Code: 0711603		Course Title: Dynamics of Human Growth and Social Psychology	
Course outcomes:			
<ul style="list-style-type: none"> ➤ To understand the history and evolution of human growth through various stages. ➤ To develop insights into the concepts of perceptions, personality and the learning process (socialization). ➤ To develop understand about the relevance & importance of health & Hygiene, Preventive/Social Medicine. 			
Credits: 5		Core	
Max. Marks: 25+75		Min. Passing Marks: 40	
Total No. of Lectures-Tutorials-Practical (in hours per week) L-5/w			
Units	Topic	No of Lectures	
I	Human Growth & Development: Concept and Principles, Dimensions of Development. Pre-natal Development and anti-natal care, necessary precautions such as medical, nutritional, emotional during pre-natal period and preparations for anti-natal care. Human psycho-social development (Erikson and Freud) Stages of development: characteristics, needs, problems and tasks during development stages. Relevance of social work practice during stages of development.	15	
II	Perception: Nature, factors influencing perception and role of experience in perception. Social Psychology: Individual and Society, Social learning, Group Behaviour and Leadership, Social Attitude: Norms and Values	15	
III	Personality: Meaning, Concept and nature Determinants of Personality: Physical, Social, Family Personality Theories: Trait Theories, Psycho-dynamic Theories, Psycho-dynamic behaviour Theory Socio-cultural factors on personality Dis-Organization	15	
IV	Learning: Nature & Types, Verbal Learning, Motor Skills, Problem Solving. Measurement of Learning: Frequency of Response, Evocative resistance to forgetting, Ease of Re-learning, Theory of Classical Conditioning: Main Features Objective Test: JMPI, Projective Test: TAT	15	
V	Health and Hygiene: Definition, Concept, Malnutrition & Balanced Diet Stress and its Factors: Environmental and Biological Concept of Preventive and Social Medicine	15	
Suggested Readings:			
<ol style="list-style-type: none"> 1. Baron, R.A. & Byrne, D., 1993: Social Psychology: Understanding Human Interactions, New Delhi, Prentice Hall of India Pvt. Ltd. 2. Davison, G.C. & Neale J.M., 1994: Abnormal Psychology, New York: John Wiley & Sons. 3. Graham, J.R. & Lilly, R.S., 1994: Psychological Testing, Prentice Hall Inc., Englewood. 4. Hurlock, F.R., 1974: Personality Development, New Delhi, Tata McGraw Hill Pub. Co. 5. Mischel, W., 1971: Introduction to Personality, New York, Halt Rinehart & Winston. 6. Postman, L & Eagah, J., 1990: Experimental Psychology, New Delhi, Harper & Row. 			
Suggested Continuous Evaluation Methods: A) Semester End Examination:75marks B). Internal Assessment: 25marks (Sessionals-10, Assignment/Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations			
Suggested equivalent online courses: http://mssw.in/			

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MSW I Year (Semester I) Paper - 4 (Theory)

Programme/Class: Certificate/MSW		Year: First	Semester: First
Subject: Social Work			
MSW104: Course Code: 0811604		Course Title: Community organization & Community Work	
Course outcomes:			
<ul style="list-style-type: none"> ➤ To understand the diverse community organization and context for of social work practice. ➤ To comprehend the range of practice perspectives related to community work in the contemporary context. ➤ To gain knowledge regarding theoretical underpinning and value orientation associated with community work. 			
Credits: 5		Core	
Max. Marks: 25+75		Min. Passing Marks: 40	
Total No. of Lectures-Tutorials-Practical (in hours per week) L-5/w			
Units	Topic		No of Lectures
I	Community Organization: Definition, Nature, Scope, Basic Assumptions, Objectives, Principles & Skills, Methods, Procedures and Steps, Community Organization as a Process of Social Work		15
II	Community Work & Strategies: Definition, Concept and Objectives, Various Stages & Roles in Community Work, Various Approaches and Levels of Community Work, Peoples Participation & Planning in Community Work		15
III	Models of Community Organization: Locality Development Model, Social Planning Model, Social Action Model. (Jack Rothman's Model) General Content, Specific Content and Process Content (Murray G. Ross's Model) Community Empowerment: Hanna & Robinson's models of Community Empowerment		15
IV	Community: Sociological, Cultural and Social Work Perspective. Major Forms of Community: Tribal, Rural. Urban (their Features and Differences) Community Work: Concept and Relevance to Social Work, Peoples Participation: Participation nature and process.		15
V	Community Work and its Processes: Objectives, Principles and Components of Community Work, Skill in Community Work Practice. Processes of Community Work: Steps and Processes Planning, Monitoring and Evaluation in Community Work		15
Suggested Readings:			
<ol style="list-style-type: none"> 1. Batten, T.R., 1969: Communities and Their Development, London, OUP. 2. Dev, S.K., 1960: Community Development, Allahabad, Kitab Mahal. 3. Dunhum, A., 1970: The Community Welfare Organization, New York, Thomas, Y. Crowel 4. Gangrde, K.D., 1971: Community Organization in India, Bombay, Popular Prakashan. 5. Mcknight, J. S. & Plummer J. M., 2015: Community Organizing: Theory and Practice, UK, Pearson. 6. Mukherjee, B., 1961: Community Development in India. New Delhi, Orient Longman. 7. Patil, A. R., 2013: Community Organization and Development: An Indian Perspective, Delhi, PHI Learning Pvt. Ltd. 8. Ross, M.G., 1967: Community Organization, New York, Harper & Row. 			
Suggested Continuous Evaluation Methods: A) Semester End Examination: 75marks			
B). Internal Assessment: 25marks (Sessionals-10, Assignment/Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations			
Suggested equivalent online courses: http://mssw.in/			

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MSW I Year (Semester I) Paper - 5 (Theory)

Programme/Class: Certificate/MSW	Year: First	Semester: First
Subject: Social Work		
MSW105: Course Code: 0811650	Course Title: Society, Culture and Social Work Practice in India	
Course outcomes:		
<ul style="list-style-type: none"> ➤ Able to acquire an in-depth understanding of Society in India. ➤ Able to enhance the conceptual learning and understanding of the peculiar characteristics of the various facets of Indian Social structure, its culture and will contribute in enriching their Sociological understanding. ➤ Able to get acquainted with all the key concepts of Indian Society and the role of a social worker for the betterment of society. 		
Credits: 4	Generic Optional	
Max. Marks: 25+75	Min. Passing Marks: 40	
Total No. of Lectures-Tutorials-Practical (in hours per week) L-4/w		
Units	Topic	No of Lectures
I	Indian Social Structure: Caste, Class and Tribe, Religious Groups, Rural and Urban Communities, Values	12
II	Institutions: Social Institution; Marriage, Family, Kinship. Economic Institution: Property, Division of Labour, <i>Jajmani</i> System Religious Institution: Magic and Religion, Totem and Taboo	12
III	Social Work: Meaning, Concept & Scope. Development of Social Work as a Profession; History and Emergence, Social Work Philosophy: Principles, Objectives and Functions of Social Work	12
IV	Social Reform Movement in Modern India – Selected Examples	12
V	Roles in Social Work: Values and Ethics in Social Work, Roles of Social Worker	12
Suggested Readings:		
<ol style="list-style-type: none"> 1. Bose. N. K., 1967: Culture and Society in India, Bombay, Asia Publishing House 2. Dube. S.C., 1958: India's Changing Villages, London, Routledge & Kegan Paul. 3. Karve. Irawati, 1961: Hindu Society: An Interpretation, Poona, Deccan College. 4. Srinivas. M.N., 1963: Social Change in Modern India, Berkeley, University of California Press . 5. Mukherjee, Ram Krishna. 1957: The Dynamics of Rural Society, Berlin, Academic Verlag. 6. Oberoi. Patricia, 1993: Family, Kinship and Marriage in India, New Delhi. OUP. 7. David G. Mandelbaum. 1970: Society in India (Volume one and two) Bombay, Popular. 8. Andre Beteille, 1969: Caste: Old and New, Bombay, Asia Publishing House. 9. Ahuja Ram. 1997: Social Problem in India, New Delhi. 10. Prabhu. P. H., 1979: Hindu Social Organization, Bombay, Popular. 		
Suggested Continuous Evaluation Methods: A) Semester End Examination:75marks		
B). Internal Assessment: 25marks (Sessionals-10, Assignment/Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations		
Suggested equivalent online courses: http://mssw.in/		

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MSW I Year (Semester I) Paper 6 (Practical)

Programme/Class: Certificate/MSW	Year: First	Semester: First
Subject: Social Work		
MSW106: Course Code: 0711665	Course Title: Field Work Practicum (Research Dissertation/Block Placement/Industrial Training)	
Course outcomes: <ul style="list-style-type: none">➤ To understand history and evolution of social work profession, both in India and the West.➤ To develop insights into the origin and development of ideologies & approaches to social work.➤ Able to understand the concept at relevance of fieldwork in Social Work education.➤ Able to understand and develop self-awareness and orientation to field work.➤ Able to explore role of Social Work in different settings.➤ Able to develop skills in Field Work like observation, analysis and report writing.		

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MSW I Year (Semester II) Paper – 7 (Theory)

Programme/Class: Certificate/MSW		Year: First	Semester: Second
Subject: Social Work			
MSW107: Course Code: 0711601		Course Title: Social Case Work (Working with Individuals)	
Course outcomes:			
<ul style="list-style-type: none"> ➤ To understand social case work as a method of social work practice. ➤ To accept the uniqueness of the individuals and work towards strengthening them by fostering skill of self-help. ➤ To develop understanding and skills in case work process and intervention. 			
Credits: 5		Core	
Max. Marks: 25+75		Min. Passing Marks: 40	
Total No. of Lectures-Tutorials-Practical (in hours per week) L-5/w			
Units	Topic		No of Lectures
I	Social Case Work: Concept, Objectives and Processes, Historical Evolution of Case work, Value, Principles and Components of Social Case Work		15
II	Components in case work: person, problem, place and process. Case Work Process: Investigation, Diagnosis and Treatment. Philosophical Assumptions underlying Case work.		15
III	Dynamics in Case Work: Intervention (Treatment) Evaluation and Termination), Case work in relation with other social work methods, Use of Relationship in Case Work.		15
IV	Techniques and Skills in Social Case Work, Case work Relationship, Basic communication and Helping skills, Case Management, Interviewing & Recording Home visits. Counselling: Definition and Concept, Characteristics of Counselling. Approaches to Counselling: Client Centred, Existential.		15
V	Therapeutic Approach in Case Work: Psycho-social Approach, Psycho-analytical Approach, Functional Approach & Behaviour Modification Approach, Rational Emotive Therapy (RET)		15
Suggested Readings:			
<ol style="list-style-type: none"> 1. Choudhary, D. Paul, 1990: Voluntary efforts in Social Welfare & Development, New Delhi, Siddhartha Publishers. 2. Divekar, V.D. (ed.), 1998: Social Reform Movement in India. Bombay, Popular Parkashan. 3. Encyclopedia of Social Work Vol. I & II, New Delhi, Asia & Pub. Div. GOI. 4. Friedlander, W.A., 1977: Introduction of Social Welfare, New Delhi, Prentice Hal 5. G.R. Madan, 1966: Indian Social Problems Vol. II, New Delhi, Allied Publishers Pvt. Ltd. 6. Gore, M.S., 1965: Social Work and Social Work Education in India, Bombay, Asia. 7. Gordon Hamilton, 1951: Theory and Practice of Social Case Work, Columbia University, New York School of Social Work. 8. Holosko, M. J., 2017: Social work case management: Case studies from the frontlines. California, Sage. 9. Howe Davis, 1987: An Introduction to Social Work Theory. England, Wild Wood House. 10. Mathew, G., 1992: An introduction to social casework. Bombay: Tata Institute of Social Science 11. Piccard-Betty, J. 1983: An Introduction to Social Work, Illinois. Dorsey Press. 12. Richmond, M. E., 2010: What is social case work? An introductory description (1922). New York, USA: Kessinger Publishing. 13. Robert, R.W. & Nee, R. H. (ed.), 1970: Theories of social casework. Chicago: The University of Chicago Press 			
Suggested Continuous Evaluation Methods: A) Semester End Examination: 75marks			
B). Internal Assessment: 25marks (Sessionals-10, Assignment Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations			
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MSW I Year (Semester II) Paper 8 (Theory)

Programme/Class: Certificate/MSW		Year: First	Semester: Second
Subject: Social Work			
MSW108: Course Code: 0711602		Social Group Work (Working with Groups)	
Course outcomes:			
<ul style="list-style-type: none"> ➤ To understand social group work as a method of social work practice. ➤ To accept the uniqueness of the groups and work towards strengthening them by fostering skill of self-help groups. ➤ To develop understanding and skills in group work process and intervention. 			
Credits: 5		Core	
Max. Marks: 25+75		Min. Passing Marks: 40	
Total No. of Lectures-Tutorials-Practical (in hours per week) L-5/w			
Unit	Topic	No. of Lectures	
I	Social Group Work: Concept, History, Objectives and Principles of Social Group Work. Group Diagnosis: Conflict, Apathy, Inadequate Decision Making. Post Diagnosis (Remedial) Techniques - Group Discussion. Programme Media Techniques.	15	
II	Principles and Models of Social Group work, Values and skills in social group work, Principles in group work, Models in group work: Social goals model, remedial and reciprocal model. Types of groups (task and treatment)	15	
III	Group processes and Group Dynamics: Stages of group development, Group Dynamics: Process of working with Groups. Conflict, Decision Making/ Inadequate Decision making, Problem Solving/Apathy, Leadership, Recording, Reporting and Evaluation.	15	
IV	Therapeutic Approaches to Social Group Work, Group Work and Group Therapy. Transactional Analysis and T. Groups Gestalt	15	
V	Group Work in Diverse Settings: Program Media (action songs-games, story-telling, puppet shows/street plays, documentary/feature films, posters etc.), Role of worker in group settings, Group work with Women, Children/Adolescents, Elderly	15	
Suggested Readings:			
<ol style="list-style-type: none"> 1. Lindsay, T., & Orton, S., 2014: Group work practice in social work, Exeter: Sage. 2. Crawford, K., Price, M., & Price, B., 2014: Group work Practice for Social Workers, London, Sage. 3. Trevithick, P., 2016: Group work: a handbook of effective skills and interventions. McGraw-Hill.Education. 4. Sondra, B., & Camille. P. Roman., 2016: Group work: skills and strategies for effective interventions. Binghamton, New York. Haworth Press. 5. Glassman, U., 2009: Group work: A humanistic and skills building approach. USA. Sage. 6. Trecker, H. B., 1972: Social group work: Principles and practices. New York: Association Press. 7. Konopka, G., 1963: Social group work: A helping process. Englewood Cliffs, Prentice. 8. Balgopal, P. R., & Vassil, T. V., 1983: Groups in social work: An ecological perspective. New York, Macmillan. 9. Brandler, S., & Roman. C. P., 1999: Group work skills and strategies for effective interventions. New York: The Haworth Press. 10. Phillips, H. U., 1957: Essential of social group work skills. New York: Association Press. 11. Wilson, G., & Ryland. G., 1949: Social group work practice. Cambridge, MA: Houghton Mifflin 			
Suggested Continuous Evaluation Methods: A) Semester End Examination:75marks B). Internal Assessment: 25marks (Sessionals-10, Assignment/Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations			
Suggested equivalent online courses: http://mssw.in/			

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MSW I Year (Semester II) Paper 9 (Theory)

Programme/Class: Certificate/MSW		Year: First	Semester: Second
Subject: Social Work			
MSW109: Course Code: 0811603		Course Title: Social Welfare Administration and Social Justice	
Course outcomes:			
<ul style="list-style-type: none"> ➤ Able to understand theoretical understanding of social welfare and social justice. ➤ Able to understand issues & empowering processes for the marginalized sections of the society. ➤ Able to develop knowledge, attitudes and skills required to create just society. 			
Credits: 5		Core	
Max. Marks: 25+75		Min. Passing Marks: 40	
Total No. of Lectures-Tutorials-Practical (in hours per week) P-5/w			
Unit	Topic		No. of Lectures
I	Social Welfare Administration: Meaning, Principles & Functions of Social Welfare Administration Organization, Policy making & Planning. Decision Making, Communication, Financial Administration, Monitoring & Evaluation.		15
II	Concept of Human Rights and Social Justice, Fundamental Rights and The Indian Constitution, Directive Principles of State Policy. Social Justice: Concerns and Social Welfare, Human Rights & Rights to Welfare		15
III	Social Legislation: Objectives, Scope and Assessment of Various Social Legislations as an instrument for Social Change, Social Legislation and Slums, Protection of Environment, Consumer Protection.		15
IV	Un-Organized Labour and Social Legislations: Minimum Wages Act. 1948, Equal Remuneration Act. 1976, Contract Labour (Regulation and Abolition) Act. 1970, Inter-State Migrant work men Act, 1979.		15
V	Protection of Civil Rights Act: SC & ST (Prevention of Atrocities) Act. 1989, Bonded Labour Abolition Act. 1976, Regulations of Money Lending Act. 1976. U.P. Debt. Relief Act. 1977.		15
Suggested Readings:			
<ol style="list-style-type: none"> 1. Basu, D.D., 1994: Human Rights in Constitutional Law, New Delhi, Prentice Hall of India Pvt. Ltd. 2. Chaturvedi, S.M., 1995: Labour & Industrial Law, Allahabad, Central Law Agency. 3. Clayton, M., & Williams, A. (eds., 2004: Social justice. Oxford: Blackwell Publishers 4. Desai, A.R. & Pillai, S.D., 1970: Slums and Urbanization. Bombay, Popular Prakashan. 5. United Nation, 1992: Human rights: Teaching and learning about human rights. New York, UN. 6. Goel, S.L. & Jain R.K, 2002: Social Welfare Administration: Theory and Practice Vol. I, New Delhi, Deep & Deep 7. Kaushal, A. K. & Arora M., 1994: Consumer Protection Law, New Delhi, Universal Book Traders 8. Nagendra Singh, 1982: Human Rights and the future of Mankind, University of California, The Humanities Press. 9. Proceedings of XIV International Conference, 1968: Social Welfare and Human Rights. Columbia University. 			
Suggested Continuous Evaluation Methods: A) Semester End Examination: 75marks B). Internal Assessment: 25marks (Sessionals-10, Assignment/Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations			
Suggested equivalent online courses: http://mssw.in/			

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MSW I Year (Semester II) Paper 10 (Theory)

Programme/Class: Certificate/MSW		Year: First	Semester: Second
Subject: Social Work			
MSW110: Course Code: 0811604		Course Title: Research Methods, Statistics and Computer Application	
Course outcomes:			
<ul style="list-style-type: none"> ➤ The students will be able to develop theoretical perspectives on methods of inquiry. ➤ Have the requisite skills and competencies to analyse, interpret and present data. ➤ Able to use social work research as a tool for social change 			
Credits: 5		Core	
Max. Marks: 25+75		Min. Passing Marks:40	
Total No. of Lectures-Tutorials-Practical (in hours per week) P-5/w			
Unit	Topic		No. of Lectures
I	Social Research: Meaning, Nature, Types and Steps. Hypothesis: Meaning and formulation of hypothesis, sources, types, attributes of a good hypothesis, significance of hypothesis in social work research, Steps in testing hypothesis, concept of degree of freedom, level of significance, Type I and II errors in hypothesis testing. Research Design: Meaning and Types ((Exploratory, Descriptive, Experimental, and Quasi experimental designs).		15
II	Methods of Data Collection: Types of Data; Quantitative & Qualitative, Primary & Secondary, data processing, data interpretation and analysis, Sampling, Types of observations, Interview & Questionnaire, Case Study, Life History and Scaling, Developing a social work research proposal.		15
III	Social Statistics: Meaning & Significance Variables: Meaning, Types and measurements, Coding, Classification, Tabulation of Data, Graphical Presentation, Analysis & Interpretation of Data, Report Writing, Presentation and styles of referencing, citing and paraphrasing.		15
IV	Statistical Measures: Measurement of Central Tendency (Mean, Mode & Median) Measurement of Variability: Mean Deviation & Standard Deviation Association: Yuli's Q, Phi Coefficient, Chi Square, Correlation Co-efficient: Pearson's (rho) & Spearman's(r), Statistical Interface		15
V	Computer Application in Social Work Research Computer: Definition, Types and Anatomy of Computers. Computer Generation, Spread sheets, SPSS, Word Processor, RBBM Suggested.		15
Suggested Readings:			
<ol style="list-style-type: none"> 1. Babbie, E., 2014: The basics of social research, 6th ed. New Delhi. Wadsworth. 2. Bryman, A., 2012: Social research methods, 4th ed. New Delhi. Oxford. 3. Christensen, L. B., Johnson, R. B., & Turner, L. A., 2014: Research Methods, Design, and Analysis, New York, Pearson. 4. Crano, W. D., Brewer, M. B., & Lac, A., 2015: Principles and methods of social research. 3rd ed. New Delhi, Routledge. 5. Creswell, J. W., 2014: Research design: Qualitative, quantitative, and mixed methods approach. New Delhi, Sage. 6. Leavy, P., 2017: Research design: Quantitative, qualitative, mixed methods, arts-based, and community-based participatory research approaches, New York, Guilford Press. 7. Rajaretnam, T., 2015: Statistics for social sciences. New Delhi, Sage 8. Atkinson, P., & Delamont, S. (2011). Qualitative research methods. New Delhi. Sage. 9. Blalock, H. M., 1960: Social statistics. New York, McGraw-Hill. 			
Suggested Continuous Evaluation Methods: A) Semester End Examination: 75marks B). Internal Assessment: 25marks (Sessionals-10, Assignment/Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations			
Suggested equivalent online courses: http://mssw.in/			

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MSW I Year (Semester II) Paper 11 (Theory)

Programme/Class: Certificate/MSW		Year: First	Semester: Second
Subject: Social Work			
MSW111: Course Code: 0811650		Course Title: Basics of Social Work and Social Problems	
Course outcomes: <ul style="list-style-type: none"> ➤ Able to develop and disseminate knowledge, skills and values through social work education. ➤ Able to acquire strong & a diverse learning environment, in which respect for dignity and worth of all human beings and understanding of diverse conditions would be practiced. ➤ Able to build a foundation for practice with population groups, keeping the larger goal in mind along with ability to be engaged in lifelong learning. 			
Credits: 5		Generic Optional	
Max. Marks: 25+75		Min. Passing Marks:40	
Total No. of Lectures-Tutorials-Practical (in hours per week) P-5/w			
Unit	Topic		No. of Lectures
I	Society: Definition and Characteristics. Social Work: Meaning, Concept & Scope.		15
II	Methods of social work practice: Primary & secondary; Basic orientation of - Social Case Work, social group work, community organization, social action, social welfare administration, social work research.		15
III	Social Problems: Concept & Types: Dowry, Domestic Violence, Juvenile Delinquency, Divorce, Problems of elderly.		15
IV	Economic Problems: Poverty, Unemployment, Corruption and White Collar Crime. Women's Problems: Status of Women, Prostitution & Women empowerment.		15
V	Environmental Problems: Global Warming, Industrialization, Pollution & Ecological Imbalance, Types of Pollution: (Air/Water/Soil and Sound pollution).		15
Suggested Readings: <ol style="list-style-type: none"> 1. Ahuja, R., 1992: Social problems in India, New Delhi, Rawat. 2. Alphonse, M., George. P. & Moffatt, K., 2008: Redefining social work standards in the context of globalization: Lessons from India, <i>International Social Work</i>, 51(2), pp.145-158. 3. Best, J., & Best, J., 2013: Social problems (pp. 11-11), New York, WW Norton & Company. 4. Bottomore, T.B., 1972: Sociology: A guide to Problems and Literature, London, George Allen and Unwin. 5. Coates, J., & Gray, M., 2012: The environment and social work: An overview and introduction, Cambridge, Mass. 6. Dholakia, R.H., 1985: Regional Disparity in Economic Growth in India, Himalaya, Pub. House, Bombay. 7. Gadgil, Madhav & Guha, R., 1994: This fissured Land: An ecological History of India, Delhi, OUP. 8. Madan, G.R. 1994. Indian Social Problems, Vol. I and Vol. II Allied Pub. Pvt. Ltd., New Delhi. 9. Ray, R., & Katzenstein, M.F. (eds), 2005: Social movements in India: Poverty, power, and politics. Rowman & Littlefield Publishers. 10. Sharma, P. D., 2012: Ecology and environment. New Delhi, Rastogi Publications. 			
Suggested Continuous Evaluation Methods: A) Semester End Examination:75marks B). Internal Assessment: 25marks (Sessionals-10, Assignment/Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations			
Suggested equivalent online courses: http://mssw.in/			

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MSW I Year (Semester II) Paper 12 (Practical)

Programme/Class: Certificate/MSW	Year: First	Semester: Second
Subject: Social Work		
MSW112: Course Code: 0711665	Course Title: Field Work Practicum (Placement in Rural/Urban Community/NGOs)	
Course outcomes: <ul style="list-style-type: none">➤ Able to understand the concept at relevance of fieldwork in Social Work education.➤ Able to understand and develop self-awareness and orientation to field work.➤ Able to explore role of Social Work in different settings.➤ Able to develop skills in Field Work like observation, analysis and report writing.		

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MSW II Year (Semester III) Paper 13 (Theory)

Programme/Class: Certificate/MSW		Year: Second	Semester: Third
Subject: Social Work			
MSW113: Course Code: 0911601		Course Title: Rural & Urban Community Development	
Course outcomes: <ul style="list-style-type: none"> ➤ Able to gain theoretical understanding of rural & urban communities and approaches concerned to this field. ➤ Acquire comprehensive knowledge on rural & urban policies/programmes in India. ➤ Develop skills and competencies to work in the field of rural & urban community development. 			
Credits: 4		Generic Optional	
Max. Marks: 25+75		Min. Passing Marks: 40	
Total No. of Lectures -Tutorials-Practical (in hours per week) P-5/w			
Unit	Topic	No. of Lectures	
I	Community Development: Meaning, Concept, Objectives and Ideology, Process and Fundamental Principles of Community Development, Essential Characteristics of Community Development and Various Approaches to Rural Development in India	15	
II	Strategies and Activities of Rural Development: Issues and Strategies of Rural Development in India, Main Lines of Activities of Rural Development. Meaning and Significance of Peoples Participation	15	
III	Structure and Programme of Community Development: Organizational and Administrative Structure, Cooperative Movements, Panchayati Raj System, Various Rural Community Development Programmes	15	
IV	Urban Community: Urban Community Development; Concept. Meaning and Objectives. Urbanization & Urban Development policy, Industrial Development & Urbanization	15	
V	Urban Community Programmes & Administration: Basic Urban Services, Urban Poverty and Govt. Interventions, Slums Clearance Programmes. Administration of CDPs	15	
Suggested Readings: <ol style="list-style-type: none"> 1. Ahluwalia, I. J., Kanbur, S. M. R., & Mohanty, P. K., 2014: Urbanization in India: challenges, opportunities and the way forward, New Delhi, Sage. 2. DeFilippis, J., & Saegert, S., 2012: The community development reader. New York, Routledge. 3. Ferguson, R. F., & Dickens, W. T., 1999: Urban problems and community development. Washington, D.C., Brookings Institution Press. 4. Harriss, J., 2017: Rural development: Theories of peasant economy and agrarian change. Jaipur. Rawat. 5. IDFC Rural Development Network (2013). <i>India rural development report</i>. Hyderabad: Orient Blackswan. 6. Jayaram, N., 2017: Social dynamics of the urban studies from India. New Delhi. Springer. 7. King, A. D., 2007: Colonial urban development: Culture, social power and environment., London, Routledge & Kegan Paul. 8. Mukherjee, J., 2018: Sustainable urbanization in India: challenges and opportunities. Singapore, Springer. 9. Kala, S. S., & Wan, G., 2016: Urbanization in Asia: governance, infrastructure and the environment. New Delhi, Springer India. 10. Williams, C., 2016: Social work and the city: Urban themes in 21st-century social work. London, Macmillan. 11. Schragger, R., 2016: City Power: Urban Governance in a Global Age. New York: OUP. 			
Suggested Continuous Evaluation Methods: A) Semester End Examination: 75marks B). Internal Assessment: 25marks (Sessionals-10. Assignment/Research Orientation of Students: 05. Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations			
Suggested equivalent online courses: http://mssw.in/			

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MSW II Year (Semester III) Paper 14 (Theory)

Programme/Class: Certificate/MSW		Year: Second	Semester: Third
Subject: Social Work			
MSW114: Course Code: 0911602		Course Title: Social Movements and Social Action	
Course outcomes:			
<ul style="list-style-type: none"> ➤ To apply theory and knowledge of social action and social movements as important to changing social realities in terms of their organizational structure, decision-making processes, goals, underlying ideology, strategy and tactics. ➤ To gain skills in issue analysis, advocacy, lobbying, direct action and coalition building. ➤ To apply critical consciousness to both academic and practice situations and to engage in on-going reflection on one's practice. 			
Credits:5		Core	
Total No. of Lectures-Tutorials-Practical (in hours per week) P-5/w			
Max. Marks: 25+75		Min. Passing Marks:40	
Unit	Topic		No. of Lectures
I	Social Action: Meaning, Nature, Scope and Objectives, Principles and Methods, Relationship between Social Action and other Methods of Social Work, Social Action, Community Organization and Community Development		15
II	Social Problems for Social Action: Casteism, Untouchability, Physical Disability and Health Problems Women Problems: Dowry, Violence, Poverty, Human Trafficking		15
III	Social Movements: Introduction, Theories & Perspectives, Genesis, Phases, Sustainability of Social Movements, Current Debates in Social Movements		15
IV	Types of Social Movements -- I: Tribal Movements, Peasant Movements, Dalit Movements & Women Movements		15
V	Types of Social Movements - II Backward caste/class movements, Industrial Working class movements, Students' movements, Human Rights and Environmental movements		15
Suggested Readings:			
<ol style="list-style-type: none"> 1. Mullaly, B., 2006: The new structural social work: Ideology, theory, practice (3rd Edition). OUP. 2. Dominelli, L., 2004: Social work: Theory and practice for changing profession. Polity Press. 3. Porta, D. D., & Diani, M. (Eds.), 2015: The Oxford handbook of social movement, OUP. 4. Snow, D. A., Soule, S. A., & Kriesi, H., 2007: The Blackwell companion to social movements. Wiley Blackwell. 5. Alinsky, S., 1989: Rules for radicals: A practical primer for realistic radicals, Vintage Books 6. Ray, R., & Katzenstein, M. F. (Eds.), 2005: Social movements in India: Poverty, power, and politics. Rowman and Littlefield. 7. Van Wormer, K. S., 2012: Confronting Oppression, Restoring Justice: From Policy Analysis to Social Action. CSWE Press. 8. Ferguson, I., & Woodward, R., 2009: Radical social work in practice: Making a difference. Polity Press. 9. Berger, S. & Nelring, H. (eds.), 2017: The history of social movements in global perspective. A Survey, Palgrave. 10. Porta, D. D., & Diani, M., 2006: Social movements: An introduction, Blackwell. 11. Shah, G., 2004: Social movements in India: A review of literature. New Delhi. 			
Suggested Continuous Evaluation Methods: A) Semester End Examination:75marks B). Internal Assessment: 25marks (Sessionals-10, Assignment/Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations			
Suggested equivalent online courses: http://mssw.in/			

MSW II Year (Semester III) Paper 15 (Theory)

Programme/Class: Certificate/MSW		Year: Second	Semester: Third
Subject: Social Work			
MSW115: Course Code: 0911603		Course Title: Environment, Sustainable Development and Social Work	
Course outcomes:			
<ul style="list-style-type: none"> ➤ Develop an appreciation of the linkage between environmental justice, climate justice and social justice. ➤ Gain a critical understanding the notion and practice of sustainable development. ➤ Procure analytical insights about the global and Indian environment: issues, challenges and responses. 			
Credits: 5		Core	
Max. Marks: 25+75		Min. Passing Marks:40	
Total No. of Lectures-Tutorials-Practical (in hours per week) P-5/w			
Unit	Topic		No. of Lectures
I	Ecology, Environment and Society- Their linkages, Environment and Society: Changing patterns- from survival needs to emerging consumerism, Development Processes and Environment: Technology, Industrialization, Urbanization and Globalization- their impact on Environment Climate change: Issues and Challenges & Response		15
II	Environmental issues and response from Society Displacement, Relocation and Rehabilitation: Deforestation and Ecological Imbalance, Environmental degradation and pollution of Natural Resources- Air, Soil, Water, Population, Sanitation, Housing, Environment Consciousness- NGOs, Ecological Movements, Green Social Work and Sustainable development		15
III	Sustainable development: Concept, nature, scope and goals, Globalization and Economic growth, Economic development (Economic inequalities, Income and growth). Social development: Poverty, conceptual issues & measures		15
IV	Social Development: Concept & implications, human development of the socio-cultural & other ethnic groups, Contemporary Issues of Development, People's participatory processes in development, Millennium Development Goals,		15
V	Government to governance: Democracy and development; decentralization policies in India, Local governance: shifting forms of governance in urban and rural regions, linkages between decentralization, power and poverty, Emerging role of CBOs and NGOs		15
Suggested Readings:			
<ol style="list-style-type: none"> 1. Agrawal, A. N., 1995: Indian Economy: Problems of development and planning. Pune. Vishwa Prakashan. 2. Arnold, David & Guha, R., 1999: Nature, Culture, Imperialism; Essays on the Environmental History of South Asia. Delhi, OUP. 3. Beckman, M., 1968: Location Theory, London, Random House. 4. Bidyut Mohanty, 1993: Urbanization in Developing Countries Basic Services and community Participation, Institute of Social Science, Concept Publishing House. 5. Coates, J., & Gray, M., 2012: The environment and social work: An overview and introduction, Cambridge, Mass. 6. Gadgil, Madhav & Guha. R., 1994: This fissured Land: An ecological History of India. Delhi, OUP. 7. Ramchandra. G., 1991: The Unquiet woods, Ecological Change and Peasant Resistance in the Himalayas. 8. Dholakia, R.H., 1985: Regional Disparity in Economic Growth in India. Himalaya Publishing House, Bombay. 9. Friedman, J. & W. Alonso (eds.), 1975: Regional Policy, Readings in Theory and Application, MIT Press 			
Suggested Continuous Evaluation Methods: A) Semester End Examination: 75marks			
B). Internal Assessment: 25marks (Sessionals-10, Assignment/Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations			
Suggested equivalent online courses: http://mssw.in/			

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MSW II Year (Semester III) Paper 16 (Theory)

Programme/Class: Certificate/MSW		Year: Second	Semester: Third
Subject: Social Work			
MSW116: Course Code: 0911604		Course Title: Mental Health Care and Services, Medical & Psychiatric Social Work	
Course outcomes:			
<ul style="list-style-type: none"> ➤ Develop attitudes, values, knowledge and skills to work with individuals, families and small groups in mental health settings from the bio-psycho-social perspective. ➤ Analyse and evaluate conceptualisations of mental health in relation to social justice. ➤ Develop appropriate skills and attitudes required for the practice of mental health social work. 			
Credits: 5		Core	
Max. Marks: 25+75		Min. Passing Marks: 40	
Total No. of Lectures-Tutorials-Practical (in hours per week) L-5/w			
Unit	Topic		No. of Lectures
I	Health: Policies & Challenges, National Health Policy & programs in India. (NHIM) Health Systems in India: Centre, State, District and Village Level, Public Health Communication, and Role of NGOs Contemporary Challenges: Pandemics, Ageing, Disasters, etc.		15
II	Normal and Abnormal Behaviour: Definition & Criterion, Mental Disorders: Types, Psycho-neurosis and Psychosis; Schizophrenia, Obsessive Compulsive Disorders (OCD). WHO classification – ICD 10, Diagnostic & Statistical Manual (DSM) - IV Classification. Mental Health: Mental Healthcare in India, Mental Health Policy Programmes & Legislations, Community mental health, Psychosocial rehabilitation, Mental health in educational institutions and work places.		15
III	Medical Social work: Meaning, Definition, Scope & Historical Development, Health Infrastructure, and Organization of Medical Social Work Departments in Hospital, Settings Role of Social Worker with patients and Families, Role in Rehabilitation.		15
IV	Psychological, Social and Economic Implications of Illness General considerations: Psycho-somatic approach Implications: Patient a whole Multidisciplinary team work: Needs, Importance & principles, Role of Social Worker		15
V	Psychiatric Social Work: Concept of mental health, Human rights perspective, Models of mental health, Socio cultural determinants		15
Suggested Readings:			
<ol style="list-style-type: none"> 1. Taylor, L.E., 2010: Mental health in social work: A casebook on diagnosis and strengths-based assessment, Boston, Pearson. 2. Steen, M., & Thomas, M., 2016: Mental health across lifespan. New York, Rutledge. 3. Coppock, V., & Dunn, B., 2010: Understanding social work practice in mental health. London. Sage. 4. Sutherland, J. D. (ed.), 2003: Towards community mental health. London: Routledge. 5. Francis, A., 2014: Social work in mental health: Contexts and theories for practice. London. Sage. 6. Chavan, B. S., Gupta, N., Sidana, A., Priti, A., & Jadav, S., 2013: Community mental health in India. New Delhi, Jaypee Brothers Medical Pub. 7. Sheppard, M., 1991: Mental health work in the community: Theory and practice in social work and community psychiatric nursing. New York, The Falmer Press. 8. Rosenberg, J., & Rosenberg, S. (eds.), 2018: Community mental health: Challenges for the 21st century. New York, Rutledge. 9. Liasidou, A., 2014: Critical disability studies and socially just change in higher education. <i>British Journal of Special Education</i>, 41(2), 120-135. 			
Suggested Continuous Evaluation Methods: A) Semester End Examination: 75marks B). Internal Assessment: 25marks (Sessionals-10, Assignment/Research Orientation of Students: 05, Assignment Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ): Seminar/ Presentations			
Suggested equivalent online courses: http://mssw.in/			

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MSW II Year (Semester III) Paper 17 (Practical)

Programme/Class: Certificate/MSW	Year: Second	Semester: Third
Subject: Social Work		
MSW117: Course Code: 0911665	Course Title: Field Work Practicum (Research Dissertation)	
<p>Course Objectives:</p> <ul style="list-style-type: none"> • The student will be placed under the guidance/ supervision of a faculty member in order to conduct field work/dissertation work. • Subsequently, the student will be guided to follow various research steps. • The students have to do data collection on the field during the 4th semesters. • After the completion of data collection and analysis. the student has to prepare a research dissertation/report. 		
<p>Course outcomes:</p> <ul style="list-style-type: none"> ➤ To apply theoretical and conceptual knowledge into the empirical situations. ➤ To gain skills in issue analysis, advocacy, lobbying, direct action and coalition building and apply them in bringing social change. ➤ To apply critical consciousness to both academic and practical situations and to engage in on-going reflection on one's practice. 		

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MSW II Year (Semester IV) Paper 18 (Theory)

Programme/Class: Certificate/MSW		Year: Second	Semester: Fourth
Subject: Social Work			
MSW118: Course Code: 0811601		Course Title: Social Policy, Planning & Development	
Course outcomes:			
<ul style="list-style-type: none"> ➤ Understand and locate social policy within the specific socio-political and economic contexts. ➤ Understand policy formulation, stake holder participation and implementation mechanisms. ➤ Understand various approaches in policy analysis and demonstrate skills in policy analysis 			
Credits: 5		Core	
Max. Marks: 25+75		Min. Passing Marks: 40	
Total No. of Lectures-Tutorials-Practical (in hours per week) P-5/w			
Unit	Topic		No. of Lectures
I	Social Policy: Concept, Objectives and Scope, Social Science & Social Work Areas of Social Policy: (a) Economic justice and Welfare, (b) Social Security. (c) Community Development. New Challenges to Social Policy.		15
II	Social policy: Trends, Formulations and Implementation: Social Work Education and Contents of Social Policy, Social Policy Practices and Implication, Modernization as a Concept in Social Work Perspective, Galbraith's Social Balance Theory.		15
III	Social Planning: Concept, History and Basic Principles of Social planning. Approaches to Social Planning in India (a) Sectorial Approach, (b) Cross Sector Approach (c) maximum- Minimum Approach. Democratic Planning: Nature, Scope and Limitation, Multilateral Planning and Decentralized Administration.		15
IV	Corporate Social Responsibility (CSR): Concept, Definition, Objectives and Principles, Models of CSR, Benefits of CSR to Business & Society, Impact of Globalization on CSR, Trends in CSR, Competencies needed for CSR, CSR and business Strategy, CSR & Sustainable Development.		15
V	CSR in India: Govt. Policies, Guidelines to CSR, Role of Govt. in supporting CSR, Prospects & Problems, Challenges to CSR in India, CSR in Public & Private sectors in India, MNC's & CSR in Indian context, Role of Social worker in CSR planning, promotion, intervention regarding CSR, Opportunities for social workers in CSR careers, skills & techniques for CSR.		15
Suggested Readings:			
<ol style="list-style-type: none"> 1. Jamali, D. & Mivshak, R., 2007: "Corporate Social Responsibility (CSR): Theory and Practice in a Developing Country Context". <i>Journal of Business Ethics</i>, Vol. 72 (3), pp. 243-262. 2. Chatterjee N.N., 1976: Social Responsibility of Business: Some Indian myths & Realities <i>Decision</i>, IIM Calcutta, Vol. 3 (3), pp. 183-206. 3. Chakraborty, V., 2011: Corporate Social Responsibility in India, London, Routledge. 4. Jacob, K.K., 1989: Social policy in India, Udaipur, Himanshu Publishers. 5. Kulkarni P.D., 1963: Social Policy in India, Bombay, Tata Institute of Social Sciences. 6. Marshall, T.H., 1965: Social Policy, London, Hetelkinson. 7. Pimpley, P.N. (ed.), 1989: Social Development Processes and Consequences, Jaipur, Rawat. 8. Timms, N, N. (eds), 2018: Social welfare: Why and How, London, Routledge & Kegan Paul. 			
Suggested Continuous Evaluation Methods: A) Semester End Examination:75marks			
B). Internal Assessment: 25marks (Sessionals-10, Assignment/Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations			
Suggested equivalent online courses: http://mssw.in/			

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MSW II Year (Semester IV) Paper 19 (Theory)

Programme/Class: Certificate/MSW		Year: Second	Semester: Fourth
Subject: Social Work			
MSW119: Course Code: 1011602		Course Title: Human Resources Management & Organizational Behaviour	
Course outcomes:			
<ul style="list-style-type: none"> ➤ Students will develop theoretical understanding regarding various aspects of human resource management approaches of psychology and counselling. ➤ Apply theoretical framework for understanding human behaviour, human sufferings and problems. ➤ Develop Attitudes and commitment required to work with people in different settings. ➤ Develop skills and competencies required to deal with human beings in situation of needs. 			
Credits: 5		Core	
Max. Marks: 25+75		Min. Passing Marks:40	
Total No. of Lectures-Tutorials-Practical (in hours per week) P-5/w			
Unit	Topic		No. of Lectures
I	Human Resource Management: Meaning, Scope, Functions and Process of HRM. Development of HRM in India, Profile of Indian Manager and Workers, Manpower Planning, Job Analysis, Recruitment, Selection and Placement		15
II	Training and Development: Identification of Training Needs, Areas of training and Process of Continuous Training, Training Methods & Techniques, Evaluation of Training		15
III	Performance Analysis and Wages & Salary Administration Meaning and Criterion of Performance Appraisal, Methods & Problems of Performance Appraisal, Internal Mobility Promotion, Transfers and Demotion, Factory and Principles of Wage Determination Job Evaluation: Methods of Job Evaluation, Methods of Wage Payment		15
IV	Organizational Behaviour: Individual and Group Dynamics Organizational Behaviour: Need, Nature and Scope, Approaches and features of Organizational Behaviour. Models of Man in Organizational Behaviour. Perceptual Process, Factors Influencing Perceptions, Specific Job Attitudes and Productivity. Assets and Liabilities of Group, Job Satisfaction, Leadership Style		15
V	Organizational Change: Social Concepts and Processes, Resistance and Management of Change, Conflict Management, Types of Control, Requirement of Effective Control System, Social Structures. Social Institutions: Family, Marriage & Religion, Socialization and Social Stratification Concept and Theories of Social Change: Linear and Cyclic. Social Change & Social Control: Formal & informal agencies of social control		15
Suggested Readings:			
<ol style="list-style-type: none"> 1. Armstrong, M., Taylor, S., 2017: A handbook of human resource management practice (14th ed.). London, Kogan Page. 2. Robbins, S. P., Judge, T. A., Millet, B., & Boyle, M., 2013: Organizational behaviour. (7th). Australia, Pearson. 3. Mathis, R. L., Jackson, J. H., Valentine, S. R., & Maglich, P. A., 2016: Human resource management, (15th ed.). Boston, USA: Cengage Learning. 4. Silvera, D. M. Rao, T. V., 2003: Designing and managing HR systems (3rd ed). New Delhi, Oxford & IBH Publishing. 5. Pareek, U., 2016: Understanding organisational behaviour. New Delhi, OUP. 6. Ramnarayan, S., & Rao, T. V., 2011: Organization development: Accelerating learning and transformation, New Delhi, Sage. 7. Patti, R. J., 2008: The handbook of human service management. Sage. 8. Bhattacharya, S., 2006: Social work administration & development. New Delhi, Rawat. 9. Pynes, J. E., 2004: Human resources management for public and non-profit organizations, Jossey-Bass. 			
Suggested Continuous Evaluation Methods: (A) Semester End Examination:75marks (B). Internal Assessment: 25marks (Sessionals-10, Assignment/Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ)/Seminar/ Presentations			
Suggested equivalent online courses: http://mssw.in/			

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MSW II Year (Semester IV) Paper 20 (Theory)

Programme/Class: Certificate/MSW	Year: Second	Semester: Fourth
Subject: Social Work		
MSW120: Course Code: 1011603	Course Title: Labour Welfare, Industrial Relations & Labour Laws	
Course outcomes:		
<ul style="list-style-type: none"> ➤ Students will develop theoretical understanding regarding various aspects labour welfare and laws. ➤ Apply theoretical framework for understanding laws & welfare schemes for labours in industries. ➤ Develop Attitudes and commitment required to work with labours in different settings. ➤ Develop skills and competencies required to ensure socio-economic security of labours. 		
Credits:5	Core	
Max. Marks: 25+75	Min. Passing Marks:40	
Total No. of Lectures-Tutorials-Practical (in hours per week) P-5/w		
Unit	Topic	No. of Lectures
I	Social Security: Meaning, Scope, Constitution of Social Security, Social Insurance, Social Assistance and Allied Schemes, Growth of Social Security in Germany, U.K. and USSR, Social Security Movement in India-Current Scenario	15
II	Medical & Retiral Benefits Schemes, Workmen's compensation Scheme, Maternity Benefit Scheme, Employees State Insurance Scheme, Employees Provident Fund and Miscellaneous Provisions, Coal Mines Provident Fund & Mica Mines Provident Fund Schemes, Gratuity Payments and Family Pension Schemes, U.P. Old Age Pension Schemes, Planning and Integrated Schemes	15
III	Laws Related to Welfare of Labour: Factories Act, 1948, Payment of Wages Act, 1936, Minimum Wages Act, 1948, Motor Vehicle Act, 1938, Provision for Temporary Layoff and Retrenchment Compensation (Industrial Disputes Act.)	15
IV	Labour Welfare: Concept, Objectives & Scope, Approaches and Theories of Labour Welfare, Statutory Schemes of Labour Welfare, Voluntary Schemes of Labour Welfare	15
V	Industrial Relation: Meaning, Scope and Model of Industrial Relations, Industrial Relation Machinery: Preventive & Curative measures, Trade Unions: Types, Functions and Problems, Collective Bargaining: Concept, Features, Prerequisites, Process and Strategies, Workers Participation in Management, Various Schemes of Participation in India.	15
Suggested Readings:		
<ol style="list-style-type: none"> 1. Barua, N., 1995: Social Security and Labour Welfare in India. New Delhi, Aashish Pub. House. 2. I.L.O., 1942: Approaches to Social Security. Geneva 3. I.L.O., 1944: Social Security. Geneva. 4. Hasan, N., 1972: Social Security System for Industrial Workers. New Delhi, S. Chand & Co. 5. Varandani, G., 1987: Social Security System for Industrial Workers, New Delhi, Deep & Deep Pub. 6. Singh, R.C.P., 1989: Labour Welfare Administration in India, New Delhi, Deep & Deep Publications. 7. Verma, D. Staff, 1988: Learning Aid: Labour Economics and Industrial Relation, UK, Mc Graw Hill. 8. Vaid, K. N., 1970: Labour Welfare in India, Delhi, Shri Ram Centre for Industrial Relation. 		
Suggested Continuous Evaluation Methods: (A) Semester End Examination:75marks		
(B). Internal Assessment: 25marks (Sessionals-10, Assignment-Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test/Quiz (MCQ)/Seminar Presentations		
Suggested equivalent online courses: http://mssw.in/		

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Dr. Anshu Chandra

Prof.

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MSW II Year (Semester IV) Paper 21 (Theory)

Programme/Class: Certificate/MSW		Year: Second	Semester: Fourth
Social Work			
MSW 121: Course Code- 1011604		Course Title: Gender & Development and Population Studies	
Course outcomes:			
<ul style="list-style-type: none"> ➤ By the end of the course, students will be able to understand the social concept of gender. ➤ Develop sensitivity towards the existing practices leading to gender discrimination in society. ➤ Develop ability to identify social, economic and political systems that adversely affect the well-being and functioning of women and promote gender equity and discuss issues of Gender research. 			
Credit: 5		Core	
Max. Marks: 25+75		Min. Passing Marks: 40	
Total No. of Lectures -Tutorials-Practical (in hours per week) P-5/w			
Unit	Topics		No. of Lectures
I	Conceptualizing Gender: Gender as a social construct, Gender identity, equity, discrimination Patriarchy: Social structure and social institutions Feminism: Major feminist thoughts		15
II	Gender Perspectives in Development: Paradigm shift from welfare to Rights based approach, Historical context and relevant, international conferences Gender approaches to development: Practical & Strategic Gender Needs Gender analysis tools and models: Gender budgeting, Gender Development Index, Gender Empowerment Measure, Human Poverty Index		15
III	Expressions of Gender disparity: Education, health, property, employment and livelihood, decision making, feminization of poverty, Gender based violence Manifestations of Gender based violence: Domestic violence, trafficking in women and children, rape, sex selective abortion, female infanticide, child marriage.		15
IV	Gender Mainstreaming: Gender mainstreaming as an approach to gender parity Principles, strategies and tools of mainstreaming State and civil society initiatives: UNO, Millennium Development Goals Advocacy and capacity building strategies for promoting gender parity		15
V	Policies and Mechanisms: Constitutional & legislative safeguards, Policies and plans with gender focus. Institutional mechanisms: National Commission for Women, Crime Against Women Cell, Family Court, Family Counselling Centres and Crisis intervention centres		15
Suggested Readings:			
<ol style="list-style-type: none"> 1. Aggarwal, B.(ed.), 1988: Structure of Patriarchy, New Delhi, Kali for Women. 2. Gandhi, N. & Shah, N. 1993: Issues at Stake: Theory and Practice in the Contemporary Women's Movement in India, New Delhi, Kali for women. 3. Goonesekere, S., (ed.) 2004: Violence, Law and Women's Rights in South Asia, New Delhi, Sage. 4. Kumar, R. 1993 History of Doing: An Illustrated Account of Movement for Women's Rights and Feminism in India 1800-1990, New Delhi, Kali for Women. 5. Moser, C., 1993: Gender Planning and Development Theory and Practice, London, Routledge. 6. Rose, K., 1992: Where Women are Leaders, New Delhi: Sage publications. 7. Seth, M., 2001: Women and Development: The Indian Experience, New Delhi, Sage. 8. Nancy, E. R. & Jan Bruson (eds.), 2018: International Handbook on Gender and Demographic Processes, USA, Springer. 			
Suggested Continuous Evaluation Methods: (A) Semester End Examination: 75marks			
(B) Internal Assessment: 25marks (Sessionals-16, Assignment, Research Orientation of Students: 05, Assignment/Presentation: 05, Class room Participation: 05) Test /Quiz (MCQ):Seminar Presentations			
Suggested equivalent online courses: http://mssw.in			

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MSW II Year (Semester IV) Paper 22 (Practical)
(Field Work)

Programme/Class: Certificate/MSW	Year: Second	Semester: Fourth
Subject: Social Work		
MSW 122: Course Code - 1011665	Course Title: Block Field Work Placement (30) Days	
<p>Course Objectives:</p> <ul style="list-style-type: none"> ➤ The students shall be placed with NGOs, Civil Society organization and industries so as to acquaint them with professional environment. ➤ To provide on job training. ➤ To provide social interface with social work theories. 		
<p>Course outcomes:</p> <ul style="list-style-type: none"> ➤ Hands-on Training about real life issues pertaining to individuals, groups and communities in a given society. ➤ Develop skills in engaging with target population/community/social welfare agencies. ➤ Learn participative & experimental research and problem solving. ➤ The students should spend 10-15 hours every week in the field work and related academic activities. ➤ The students should have more than 90 per cent attendance in the field work. 		

Dr. Anjali Devi

Field Work Components:

I Semester: Students during the first semester will go for concurrent observational visits to various settings *i.e.*, Medical and Psychiatric, Rural Community Setting, Slums, Industrial Setting, Correctional setting and Child Protection settings etc.

II Semester: During second semester, students will be placed in a community setting to understand and explore the various community issues and challenges through various techniques and procedures in order to be trained to apply their theoretical/Classroom understanding and knowledge in practical situations.

III Semester: In the third semester the students will be placed in a social welfare agency so as to understand various aspects related to management of these agencies. This exercise will allow them to connect and get engaged with the target population through an agency as a medium. It ultimately is aimed at giving hands on training in welfare management.

IV Semester: During the fourth semester, students in addition to field placement at various settings will also attend a rural camp. This will allow the students to experience the rural life in a better way and to engage them to interact with the population. During the said exercise, students will also be encouraged to take part in certain activities like Street Theatre, Training and Seminar on Current Issues.

Semester	Course Name	Course Code	Nature of Field Work	Minimum Days	Minimum Hours	Credits
I	Field Work	MSW106	Orientation+ Observational visits (Concurrent Field work)	15	120	4
II	Field Work	MSW112	Orientation+ Observational visits (Concurrent Field work)	15	120	4
III	Research Dissertation	MSW118	Research Dissertation	15	120	4
IV	Block Placement and Field Work	MSW124	Block Field Work Placement	30	240	4

Dr. Deepak M. Attri

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